

**Completed forms should be returned to:**

2019/2020 Admissions  
The University Registrar  
Mzuzu University  
Private Bag 201  
LUWINGA, MZUZU 2, MALAWI



**MZUZU UNIVERSITY**

**FOR OFFICIAL USE ONLY**

**PROGRAMME CODE:** .....

**APPLICATION NO. :** .....

**RECEIPT NO. :** .....

**ADMISSION APPLICATION FORM FOR UNDERGRADUATE ODeL PROGRAMMES: 2019/2020 ACADEMIC YEAR**

**Instruction:** Fill in the required information in **BLOCK LETTERS** or tick where appropriate

For **candidates with special needs**, state the disability you have and any special assistance/ facilities that you need:.....

**A. APPLICANT'S PERSONAL DETAILS**

SURNAME:..... FIRST NAME..... INITIALS.....

SEX: MALE  FEMALE  DATE OF BIRTH.....(dd/mm/yyyy)

NATIONALITY..... HOME DISTRICT .....

TRADITIONAL AUTHORITY.....VILLAGE.....

CONTACT ADDRESS .....

Mobile Telephone .....Other Telephone Number..... email .....

**B. ACADEMIC DETAILS** (arrange the subjects in order of merit; from highest to lowest grades/ points)

| Qualifications eg: MSCE/IGSCE etc. | Centre Number | Examination Number | Subject | Grades/ points | Year |
|------------------------------------|---------------|--------------------|---------|----------------|------|
|                                    |               |                    |         |                |      |
|                                    |               |                    |         |                |      |
|                                    |               |                    |         |                |      |
|                                    |               |                    |         |                |      |
|                                    |               |                    |         |                |      |
|                                    |               |                    |         |                |      |
|                                    |               |                    |         |                |      |
|                                    |               |                    |         |                |      |

Qualifications comparable to O-Level/IGCSE shall be interpreted as follows for purposes of admission: A\*= 1; A = 2; B = 3; C = 5; D = 7; EFG = 8.

**Other qualifications**

| Degree, Diploma, Certificate etc | Awarding Institution | Year of Award | Teaching Subjects | Work Experience (Years) |
|----------------------------------|----------------------|---------------|-------------------|-------------------------|
|                                  |                      |               |                   |                         |
|                                  |                      |               |                   |                         |
|                                  |                      |               |                   |                         |

**C. SELECTION OF PROGRAMMES OF STUDY:** Please indicate the choice of programme(s) in order of priority, by inserting the serial number(S/N) of the programme(s) into the appropriate boxes:

1<sup>st</sup> Choice  2<sup>nd</sup> Choice  3<sup>rd</sup> Choice

| S/N | PROGRAMMES  |
|-----|---|
| 1   | Diploma in Education (Arts)/Bachelor of Education (Arts) – 3 years (diploma)/5 years (degree)           |
| 2   | Diploma in Education (Languages)/Bachelor of Education (Languages) – 3 years (diploma)/5 years (degree) |
| 3   | Diploma in Education (Science)/Bachelor of Education (Science) – 3 years (diploma)/5 years (degree)     |
| 4   | Bachelor of Education (Arts), upgrading – 2 years   |

|    |   |
|----|---|
| 5  | Bachelor of Education (Languages), upgrading – 2 years (degree)   |
| 6  | Bachelor of Education (Science), upgrading – 2 years (degree)     |
| 7  | Bachelor of Science (Tourism) – 4 years                           |
| 8  | Bachelor of Science (Tourism)- upgrading – 3 years                |
| 9  | Bachelor of Science (Hospitality) – 4 years                       |
| 10 | Bachelor of Science (Hospitality Management), upgrading - 3 years |
| 11 | Bachelor of Arts (Communication Studies) – 4 years                |
| 12 | Bachelor of Arts (Communication Studies) – upgrading – 3 years    |

Return the form with evidence of payment of a non-refundable **K10, 000.00** admission application fee for Malawian applicants or US\$150 for international applicants. The fee should be paid into the following account:

Name of the Bank : NBS Bank  
Account Name : Mzuzu University Fee Collection Account  
Account Number : 14389172  
Branch : Mzuzu Branch  
Swift code (for international transfers): NBSTMWMW

**D. CHECKLIST:** Please check that you have done the following:

- a) attached a copy of your Diploma/MSCE certificate or notification of results or its equivalent
- b) attached an academic transcript (for upgrading applicants)
- c) attached proof of payment (e.g. a bank deposit slip) of the admission application fee

**E. I certify that the information I have given is true and that I have checked and provided all the information and documents required to process my application.**

**SIGNATURE.....DATE.....**

Applications should be sent by post, or delivered by hand at Mzuzu University Campus in the Registry. The applications should reach the Registrar's office by **Friday, 28<sup>th</sup> June 2019.**