



MZUZU UNIVERSITY

VACANCY

Programmer (Temporary)

Mzuzu University is Malawi's Second Public University established under the Laws of Malawi Cap 30:09 (Mzuzu University Act No. 12 of 1997). The University is a dual mode public institution and hence has face-to-face and open, distance, and e-learning (ODEL) students. Mzuzu University also offers some of its programmes on block, weekend, and vacation releases and through collaborations with international partners.

The University invites applications from suitably qualified candidates to fill the position of Programmer (Temporary) for a period of twelve (12) months with the possibility of full-time employment subject to availability of vacancies and achievement of at least Level 4 (Very Good Performance) as per the University's Performance Management System Policy.

Qualifications

- (i) Bachelor's Degree in Information and Communication Technology, Computer Science, Business Information Technology or any related field obtained from a reputable and accredited institution of higher learning; and
- (ii) Candidates with experience as programmers will have an added advantage.

Duties and Responsibilities

- (i) Analyzing, designing and developing efficient and effective systems and applications;
- (ii) Maintaining and enhancing existing systems as well as interfaces, exports and imports;
- (iii) Resolving programme errors and any other software issues;
- (iv) Maintain ICT project logs, documents and status reports;
- (v) Providing user support and training on software applications and systems;

- (vi) Planning and strategizing for the current and future software developments;
- (vii) Providing guidance and support to applications systems users;
- (viii) Configuring and upgrading application systems;
- (ix) Undertaking application problem analysis and resolution in conjunction with users and external service suppliers; and
- (x) Any other reasonable duties as assigned by the supervisor.

METHOD OF APPLICATION

The application should include an up-to-date Curriculum Vitae (CV), copies of academic and professional qualifications as well as names and contact details of three traceable referees. The job title should be indicated on the envelope and sent to:

**University Registrar
Mzuzu University
Private Bag 201
Luwinga
MZUZU 2
MALAWI**

Or Electronic Submission:

Electronic submission of the application should be sent as attachments in PDF or MS Word format to jobvacancies@mzuni.ac.mw. The subject line of the application should show the position being applied for.

To reach the University not later than **Friday, 11th March 2022**. Note that only shortlisted candidates will be acknowledged. Female candidates are encouraged to apply.