

**Completed forms should be returned to:**

2022/2023 Admissions  
The University Registrar  
Mzuzu University  
Private Bag 201  
LUWINGA, MZUZU 2, MALAWI



**MZUZU UNIVERSITY**

**FOR OFFICIAL USE ONLY**

**PROGRAMME CODE:** .....

**APPLICATION NO. :** .....

**RECEIPT NO. :** .....

**ADMISSION APPLICATION FORM FOR UNDERGRADUATE ODeL PROGRAMMES: 2022/2023 ACADEMIC YEAR**

**Instruction:** Fill in the required information in **BLOCK LETTERS** or tick where appropriate

**A. APPLICANT'S PERSONAL DETAILS**

SURNAME:..... FIRST NAMES:.....

SEX: MALE  FEMALE  DATE OF BIRTH:.....(dd/mm/yyyy)

NATIONALITY:..... NATIONAL ID No.:...../ PASSPORT No.:.....  
(For non-Malawians only)

CONTACT ADDRESS: .....

Mobile Telephone: .....Other Telephone Number:..... email: .....

**B. ACADEMIC DETAILS** (arrange the subjects in order of merit; from highest to lowest grades/points)

Qualifications eg: MSCE/IGSCE/Other (Specify).....	Centre Number	Examination Number	Subject	Grades/points	Year

Qualifications comparable to O-Level/IGCSE shall be interpreted as follows for purposes of admission: A\*(90-100) = 1; A(80-89) = 2; B(70-79) = 3; C(60-69) = 5; D(55-59) and E(49-54)= 7; F(40-48) and G(34-39) = 8; O(0-33)=9.

**Other qualifications**

Degree, Diploma, Certificate etc	Awarding Institution	Year of Award	Teaching Subjects (for Education applicants only)	Work Experience (Years)

**C. CANDIDATES WITH SPECIAL NEEDS**

State the special Need that you have (provide a certified medial report)

Visual  Hearing  Speech and Language  Physical

Other:  Specify \_\_\_\_\_

**D. SELECTION OF PROGRAMMES OF STUDY:** Please indicate the choice of programme(s) in order of priority, by inserting the serial number(S/N) of the programme(s) into the appropriate boxes:

1<sup>st</sup> Choice  2<sup>nd</sup> Choice  3<sup>rd</sup> Choice

S/N	PROGRAMMES
1	Diploma in Education (Arts)/Bachelor of Education (Arts) – 3 years (diploma)/5 years (degree)
2	Diploma in Education (Languages)/Bachelor of Education (Languages) – 3 years (diploma)/5 years (degree)
3	Diploma in Education (Science)/Bachelor of Education (Science) – 3 years (diploma)/5 years (degree)
4	Bachelor of Education (Arts), Upgrading – 2 years
5	Bachelor of Education (Languages), Upgrading – 2 years (degree)
6	Bachelor of Education (Science), Upgrading – 2 years (degree)
7	Bachelor of Science (Tourism) – 4 years
8	Bachelor of Science (Tourism)- Upgrading – 3 years
9	Bachelor of Science (Hospitality Management) – 4 years
10	Bachelor of Science (Hospitality Management), Upgrading - 3 years
11	Bachelor of Arts (Communication Studies) – Upgrading – 3 years
12	Bachelor of Arts (Theology and Religious Studies) – 4 years

Return the form with evidence of payment of a non-refundable **K10,000.00** admission application fee for Malawian applicants or US\$150 for international applicants. The fee should be paid into the following account:

Name of the Bank : NBS Bank  
Account Name : Mzuzu University Admission Account  
Account Number : 21430908  
Branch : Mzuzu Branch  
Swift code (for international transfers): NBSTMWMW

**NOTE:** All payments should be made through the University Bank Accounts provided in the application forms. The University does not use mobile money platforms to receive any payment.

**E. PREFERRED LEARNING CENTRE:** Please circle on your preferred Learning Centre

- a) Mzuzu Main Hub
- b) Karonga Nyungwe Centre
- c) Lilongwe Centre
- d) Balaka Centre
- e) Mulanje Centre

**F. CHECKLIST:** Please check that you have done the following:

- a) attached a copy of your MSCE certificate or notification of results or its equivalent
- b) attached a copy of your Diploma certificate or its equivalent (for Upgrading applicants)
- c) attached an academic transcript (for Upgrading applicants)
- c) attached a curriculum vitae (for Upgrading applicants)
- d) attached proof of payment (e.g. a bank deposit slip) of the admission application fee

**G. I certify that the information I have given is true and that I have checked and provided all the information and documents required to process my application.**

**SIGNATURE.....DATE.....**

Applications should be sent by post, or delivered by hand at Mzuzu University Campus in the Registry. The applications should reach the Registrar's office by **Friday, 12<sup>th</sup> August 2022.**